

Titahi Bay Community Group - Meeting Minutes

Meeting Type	Meeting Location	Meeting Date	Start Time	Finish Time
Committee Meeting	Titahi Bay Community Church, 25 Mana Avenue, Titahi Bay	5 th October 2020	735	905
Chair	Abbe Holmes			
Minute Taker	David Brett			
Attendees	Gael Mc Roberts, Brenna Tume, Abbe Holmes, Dave Brett, John Pettigrew and Jenny Jakobs TBAY – Your Bay your say: N/A Community: N/A			
Apologies	Mike Duncan, Leanne Leelo,			
Previous Minutes	Move: “That the Minutes from the 7 th of September 2020 are accepted” Moved -- Dave Brett Seconded -- John Pettigrew CARRIED			
Matters arising				

Item	Updates from Previous Meetings Action Points
Motion/s	
Matters arising	

Action Items		

Item	
	<p>Update from PCC Porirua Harbour - Litter survey results- recent survey show a decrease in packaging waste (plastic containers etc.)</p> <p>Titahi Bay Road – Onepoto to Wi Neera Drive no update. The path by Titahi bay road Whiti Poly to mall all done except for lights at Littleton drive. Big improvements, zebra crossing moved near KFC. Raising platform by VTNZ entrance. – Should have “bikes and pedestrians should give way to vehicles signs”? Should all raised platforms have signs? Do the ones down at countdown and Pataka have it? Bikes in areas at speed need to have good signage around this. Mobility scooters need to be kept in mind also.</p> <p>Conversations/consultations open for feedback – District plan. Changes of zoning areas, main rd., historical tree register. Re categorising zones. Special zones around vegetation/bush. Check out at PCC hardcopy if needed.</p> <p>Rates remission and engagement policy – challenge for the Three Water policy. There are a lot of leaks into the wastewater system. Cross connections on private property not covered off property. If private owner cannot afford it the PCC help.</p> <p>Bay drive/Nixon block. Agree to the annual engagement process – starting a new engagement process. Geoff has asked the process to be transparent. Should not be behind closed doors. He is pushing for the new process to be robust.</p> <p>3 waters – Some work coming. Not just with the wastewater treatment plant. Wednesday PCC plan to sign off on an annual wastewater plan. There are several things PCC is not good at and wastewater is one of them. Roving crews have been employed to track the problem. It is hard to track and get things fixed. Council has a role to play to improve these issues. Other improvements in Porirua will help the treatment plant.</p> <p>Solid waste – Annual stock take, we are not doing good enough to reduce rubbish minimisation. Setting up by law, to track waste legally, better. Specific rules for contactors and event management. The work over all the regions will help with a positive outcome. If we do not reduce this, we will run out of landfill space. Bins keep blowing over, toaster in the recycling?? Why?? If Recycling truck contaminated – it all goes to the dump. Construction and demolition are one of the biggest issues. Organic waste also. Thinking of increasing slowly the levy of dumping solid waste. 1 half of levy would go back to PCC to waste minimisation. Waiting to see what central government does.</p> <p>Dogs – getting complaints about dog attacks. Titahi bay has the 2nd most dog attacks in Porirua. Rules are not fit for purpose anymore. Legislation is not working. Puppy farming needs to get under control. Need a new policy around the ownership of dogs, PCC might bring this forward. Nothing in stone. Make the burden of cost on menacing dogs. There are better options, council are following up on these. PCC registration dog fess is higher, but we are not getting the positive outcome. Why?</p>

	<p>Discussion around Battling Beach warden reinforcing dog rules on the beach??? They say not in job description. They are not enforcing it. Could hand out a pamphlet to educate this? Geoff will follow this up.</p> <p>Fiscal envelope – Wellington water funding went to all environment, Increasing the fiscal envelope. Geoff talked of still wanting to increase the envelope. This needs to be looked at over a 30-year period. We are not controlling our water use properly.</p>		
Motion/s			
Matters arising			
Action Items			

Item	<p>Updates from Village Planning</p> <ul style="list-style-type: none"> • Community garden – Big thanks to Alicia and Amanda. PCC provided staff and have replaced the removed trees. • Gail and Jenny saw a demo from IT of historical trail around the city. Online inform with QR code to access information. Our website could advertise this. There was interest in knowing more knowledge from TBCG. There is minimal space on the sign so great to have QR code. • Questions were asked if the QR could also link to personal history. It is being funded by PCC • Justin Mc Dermot – the south end beach sand dune restoration project is delayed. 		
Motion/s			
Matters arising			
Action Items			

Item	Social Media Update	
Motion/s		
Matters arising		
Action Items		

Item	Treasurer Update Brenna sent a letter to Brendan – third signatory found. Brenna is sorting all signatories. The three of them will need to sign to update signatories. The committee are happy to add Brenna, Abby, Leanne and Dave as new signatories.	
Motion/s	Dave motioned “That Brenna, Abby, Leanne and Dave will be updated to be the current signatories of the TBCG’s bank accounts”, Jenny seconded - PASSED	
Matters arising		
Action Items		

Item	General Business a. AGM	
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- Confirmation of bowling club on 7th of Nov, 10am one hour \$ 25 for the fee. No charge for setting up. Set up in the morning and tidying up. No cost. Jenny and Abbe give apologies for AGM. TBCG membership needs to be given 4 weeks' notice. This will be sent out to all members and advertised on Facebook. The Bowling club is at 13a Tiriti road, parking available. Bowling club will have hot drinks etc. to provide Abbe will ask Anna around café doing some catering for advertising.
 - Poster for AGM - for noticeboard. Could put some up around the place time 6 A4
 - Need to request updates form subgroups and ask to present if possible.
 - Update from the chair – Abbe will provide to be presented.
 - Village planning update – with visuals
 - Need to confirm with Leanne around co-chair - chairing the event

 - Abbe happy to take on a second year.

 - Abbe to send the letter to all new members - lock in salient point to include in newsletter. Salient points be sent to Abbe.
 - Paragraph from each person to be sent to John, link to this on the newsletter.
 - Abbe will send off welcoming letter after the committee oks letter. Then by this Friday newsletter goes to all members and put on Facebook. We will make sure there is an option to remove if your no longer interested or how your friends or whanau are able to join.
 - Photography competition? To bring people along? Need a judge. Local gift voucher. Under the seat prize? Need to ask for new groups, brainstorm? For our web site. Information sharing.
 - Ask for new committee members in newsletter. Can have up to 12. Name all on the day and ask for yes or no. Set positions at the next meeting.
 - Submission for the district plan close on the 20th of November.
- b. Group Slogan/#tags
c. Newsletter
d. Publicising meetings

Motion/s		
Matters arising		
Action Items	Responsible	Deadline

Next meeting date	2nd of November 2020
Approved by	
Signed	

TBBG Action items summary

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Committee Meeting	Titahi Bay Community Church, 25 Mana Avenue, Titahi Bay	5 th of October 2020	735	905

Action Items	Responsible	Deadline
John to lock at website and Facebook feeding into each other	John	Next Meeting
Public meeting, gathering information from community for Submission when advised. Focus of meeting to be on information to make submission from the TBCG on behalf of the community and promote individual submissions. We would have 20 working days to hold a meeting and put in a submission.	All Committee members	TBC
Update bank signatories to include Chair and Secretary	Brenna	By next weekend
Put a one page process together of who we are and what we can do with a two week and four week option. Need to make sure there is a place for the proposer to sign to understand what they will receive. Consultation propose/ process.	Abbe?	Next meeting
Need to think of ways of getting more members and actioning these ideas.	All Committee members	On going
Investigate alternative banks that can be considered to better manage the community groups funds.	Brenna	On hold
Organise a Community meeting after the council being forwarded subjects	Dave/Abby/Gail	After feedback from community received
Organize for community meetings to be streamed?	Leanne/Dave	On going
Have guided community discussion after community events	Dave/Leanne	ASAP
Review the company's constitution	All members	Everyone look at by next meeting
Come up with a slogan for the group including #tags	All Members	Everyone look at by next meeting

Need Financial Recordings for 2020 report	Brenna	Next meeting
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